

Hornsea School & Language College



Sixth Form Admissions Policy

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| Created by: | Sue Waslin | |
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| Approved by: | Headteacher: 07.12.22 | Governing Body: 07.12.22 |
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Sixth Form Admissions Policy

Admission to the sixth form will be from:

- a) Pupils in Year 11 at the School (internal applicants)
- b) Pupils not on roll at the School (external applicants)

The normal year of entry to the School's sixth form is Year 12.

The admission number for pupils entering the normal year of entry to the sixth form is 10. The admission number is the minimum number of eligible external applicants the school must admit before a student can be refused a place. The admission number can be exceeded if the School is able to accommodate more students, for example if the additional students have applied to study under-subscribed courses.

Internal applicants are required to apply for a place in Year 11 in the same way as external applicants.

The entry requirements for admission to Year 12 are the same for internal and external requirements.

Minimum Entry Requirements

All those seeking entry to the sixth form must achieve the necessary grades for access onto the courses they have chosen. In addition, applicants must have evidence of strong and positive attitudes toward their learning over time, which includes following the HSLC attendance and behaviour policies.

Over-subscription Criteria

Where the number of eligible external applicants for a course of study exceeds the places available, the following criteria will be used to prioritise the applicants:

Criterion (i) – Places will be given to students who are looked after by a local authority.

A student who is looked after is in the care of the local authority or is provided with accommodation by that authority (see Section 22 of the Children Act 1989). Any application submitted for a child who is looked after by a local authority should be supported by the authority's Children Services Department.

Criterion (ii) – Places will next be given to students who live in the School's designated catchment area.

Information about catchment areas can be obtained from the Admissions Team or from the School. If the number of applicants meeting the first two criteria is greater than the published admission number, priority will be given to those who meet criterion (i); and those who fulfil criterion (ii) will be prioritised using criterion (iii) and (iv).

Criterion (iii) – Places will next be given to children who have a sibling attending the School in Years 7 to 12.

If the number of applicants meeting the first three criteria is greater than the published admission number, priority will be given to those who meet criteria (i) and (ii) ; and those who fulfil criterion (iii) will be prioritised using criterion (iv).

Criterion (iv) – Places will next be given to those students who live closest to the School. The distance from the student’s home to the School will be measured and priority will be given to those living nearest to the School.

Appeals

Any applicant refused admission to the School’s sixth form has the right to appeal. Appeals will be heard by an independent admission appeal panel.

Timetable for Admission

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| School’s sixth form admission arrangements and course entry requirements published by: | December |
| Applications to be submitted by (internal and external applicants): | February |
| GCSE results published: | August |
| Allocation of a place confirmed or refused: | August |
| Independent admissions appeals heard: | September |

Late Applications

Late applications will be considered and processed where possible.