

Home Learning: Guidance for Parents and Students

This document gives an overview of the different types of Home Learning that we will provide in the scenarios possible under the current Covid-19 guidance.

This document has been written to follow the details set out in <https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools> and <https://www.gov.uk/guidance/remote-education-during-coronavirus-covid-19>

The details below also take account of feedback collected across Summer 2020 from teachers, students and parents as to the elements of our May- July 2020 delivery which had been most effective and seeks to remedy some of the identified issues.

The information contained in <https://www.gov.uk/government/publications/containing-and-managing-local-coronavirus-covid-19-outbreaks/covid-19-contain-framework-a-guide-for-local-decision-makers> has also been used in framing the additional measures and actions needed under the tiers of potential closure.

All government guidance is subject to alteration and we will endeavour to keep our plans as clear and as up-to-date as possible.

What remains, though, as the constant from March 2020 is our principle that we will teach what we can, as much as we can, in any way we can, for the sustained benefit of our students.

Students who are ill with Covid-19 are not expected to complete all work set but should use the materials to catch up on return to school. Similarly, for any students absent for non-Covid illness the provision of home learning does not apply (they are not 'fit to work') and they should only be set work on return to school, as is the expectation in usual times.

SINGLE STUDENT IN SELF-ISOLATION OR IDENTIFIED MULTI-INDIVIDUALS, MIXED-YEAR COHORT SELF-ISOLATION (E.G. SAME BUS STUDENTS)

Administration	Pastoral Action	Monitoring
<ul style="list-style-type: none"> Notification of student absence due to Covid-19 symptoms or self-isolation received to C19abs@hslc.co.uk Follow covid-19 illness flow charts for next steps at home OR Public Health England or LA advice received to isolate multiple individuals which will then be communicated via emailed letter and social media notification. 	<ul style="list-style-type: none"> Student Support team will contact home at least once during the period of self-isolation as a wellbeing check. 	<ul style="list-style-type: none"> Class teachers to email home regarding any non-completion of tasks set either during self-isolation or on return for students who are self-isolating. Students who are ill are not expected to also complete school work but should use the materials to catch up once they are well enough.
Learning		Key Workers & Vulnerable Cohort
<ul style="list-style-type: none"> Their usual, timetabled teacher in each subject area will upload class work for students to Moodle for the span of the self-isolation. Work will be set under the Moodle folder named 'Learning during Absence> Year Group> Subject> Teacher and then there will be a named/initial folder per absent child. If you experience any issues logging in to Moodle or accessing files, please contact our IT technicians on helpdesk@hslc.co.uk The curriculum will continue and work set will reflect that which is being delivered in lessons to the rest of the students. Materials uploaded will not always be an 'exact match' to those used in the classroom as they will be adapted to online delivery e.g. Oak National video to explain concept vs. uploading the lesson PowerPoint; Google Form to answer instead of worksheet; Annotated text to read and answer questions on, instead of task to annotate without prior knowledge/lesson input. Materials will be set for same amount of time to cover the same lessons as those missed i.e. if student misses 3 lessons of the subject on their timetable across the span of isolation, there will be 3 hours of learning set. Assessments and tasks will be set in line with those being completed in class and given feedback in line with the on-site class. Initial materials will be available within a working day of staff being notified of the student's absence and subsequent lesson resources will be uploaded across the span of the isolation. Students should be able to use these resources to follow their timetable at home. Google Meet <u>will not be used</u> to bring individual students "into" lessons – this creates various safeguarding implications as well as complication for effective T&L delivery. Work for 'paper pack' students will be sent out within 2 working days of staff being notified of absence. We cannot guarantee postal delivery times. Due to the need to self-isolate within households, there will be no option to collect any work from the school site. 		<ul style="list-style-type: none"> Individual students should follow the self-isolation instructions set out by the government and NHS. No separate or different provision for key worker students required to that detailed under 'Learning' Vulnerable cohorts' needs should be met through high quality provision of suitable materials by class teachers following liaison with the Learning Support team.

YEAR GROUP OR TUTOR GROUP BUBBLE ISOLATION – PARTIAL SUSPENSION OF ON-SITE LEARNING

Administration	Pastoral Action	Monitoring
<ul style="list-style-type: none"> Notification of Public Health England or LA advice to isolate a year group or tutor group bubble will be communicated via emailed letter and social media notification. In this instance, the school remains open and lessons for non-isolated year groups are still up and running. Home Learning will begin as soon as possible, with as little break in learning as can be achieved. (This will be dependent on the timing of the notification and extent of partial closure) 	<ul style="list-style-type: none"> Progress Leaders for the affected year group or tutor group bubble will liaise with student support, tutors and SLT link to divide up the 'wellbeing' calls <ul style="list-style-type: none"> Each student should receive at least one wellbeing call across the span of self-isolation 	<ul style="list-style-type: none"> Class teachers to email home regarding any non-completion of tasks set either during self-isolation or on return for students who are self-isolating. Students who are ill are not expected to also complete school work but should use the materials to catch up once they are well enough.
Learning		Key Workers & Vulnerable Cohort
<ul style="list-style-type: none"> The class teacher will Google Meet their affected classes at the same time as their usual timetabled lesson Registers of attendance will be taken for each Google Meet - attendance is compulsory for all students able to access the technology. Where student are unable to access the technology, ensure that school are aware by emailing office@hslc.co.uk and paper resources will be sent home (we already have the list of students this applied to March – July 2020) Lessons will be of the same length as a normal school lesson and in the same time slots with teachers available across the lesson time. This does not mean the teacher is delivering for the whole time; it is perfectly acceptable for a teacher to set up a task and then simply be available as support across the time whilst students work through the task. 		<ul style="list-style-type: none"> As a 'Tier 2' closure under the Covid-19 Contain information, students of key workers and vulnerable cohorts can continue to attend full time education on site. <ul style="list-style-type: none"> PHE guidance may contradict this in an actual event and thus this part of provision is subject to alteration. E.g. where an identified key worker student has been in direct contact with a confirmed infected individual and so will be asked to self-isolate and not attend school.

<ul style="list-style-type: none"> • Delivery will be adapted to suit Google Meet vs. classroom teaching and in line with government advice, materials from other sources e.g. Oak National, BBC Teach, subject association sites, etc. may form part of this delivery. The teacher, however, will remain as the lead expert and facilitator of the lesson. • Assessments and tasks will be set in line and any feedback given in line with usual department timings and processes. • Supporting resources for the lesson may also be uploaded to Moodle in the same way as set out above for individuals – just with a class folder instead of separate ones for each student. Teachers will direct students to these in the course of the lesson delivery. • If you experience any issues logging in to Moodle or accessing files, please contact our IT technicians on helpdesk@hslc.co.uk • Work for 'paper pack' students will be sent out within 2 working days of partial-closure. We cannot guarantee postal delivery times. Due to the need to self-isolate within households, there will be no option to collect any work from the school site. 	<ul style="list-style-type: none"> • Key worker students and vulnerable cohorts to <u>follow their usual on-site timetable and join their usual teacher in their classroom for the Google Meet.</u> • Key worker students and vulnerable cohorts to follow usual stagger and social areas.
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Please note that under Tier 2 closures, there is government provision for secondary schools to work on a rota system, or to have DfE selected groups in school when we are physically closed to all others. In this situation or similar, there would likely be additional DfE guidance around working from home and maintaining provision -akin to the Year 10 Summer bubbles. Separate, additional school guidance will be sent out in this, or a rota, eventuality

FULL SCHOOL ISOLATION & SUSPENSION OF ON-SITE LEARNING

<p style="text-align: center;">Administration</p> <ul style="list-style-type: none"> • Notification of Public Health England or DfE or LA advice to close the full school as part of either a localised outbreak or national lockdown will be communicated via emailed letter and social media. • Adjusted timetables (see below) will be issued to support this full online delivery • Home Learning will begin as soon as possible, with as little break in learning as can be achieved. (This will be dependent on the timing of the notification and extent of partial closure) 	<p style="text-align: center;">Pastoral Action</p> <ul style="list-style-type: none"> • By attending Google Meets, the majority of students will be in regular contact with staff and no separate wellbeing call will be needed or made. • Student support team will contact home at least once during the period of self-isolation as a wellbeing check for identified vulnerable students or where students have paper packs, or where attendance at Google Meets is low. 	<p style="text-align: center;">Monitoring</p> <ul style="list-style-type: none"> • Class teachers to email home regarding any non-completion of tasks set either during self-isolation or on return for students who are self-isolating. • Students who are ill are not expected to also complete school work but should use the materials to catch up once they are well enough.
<p style="text-align: center;">Learning</p> <ul style="list-style-type: none"> • The timetable will run as usual for all Y10-13 classes. • There will be minor adjustments made to Y7-9 to facilitate a 4 out of 5 lesson day in order to support wellbeing. • The class teacher will Google Meet their usual class in line with their timetable across the day. • Registers of attendance will be taken for each Google Meet - attendance is compulsory for all students able to access the technology. • Where student are unable to access the technology, ensure that school are aware by emailing office@hslc.co.uk and paper resources will be sent home (we already have the list of students this applied to March – July 2020) • Lessons will be of the same length as a normal school lesson and in the same time slots with teachers available across the lesson time. This does not mean the teacher is delivering for the whole time; it is perfectly acceptable for a teacher to set up a task and then simply be available as support across the time whilst students work through the task. • Delivery will be adapted to suit Google Meet vs. classroom teaching and in line with government advice, materials from other sources e.g. Oak National, BBC Teach, subject association sites, etc. may form part of this delivery. The teacher, however, will remain as the lead expert and facilitator of the lesson. • Assessments and tasks will be set in line and any feedback given in line with usual department timings and processes. • Supporting resources for the lesson may also be uploaded to Moodle in the same way as set out above for individuals – just with a class folder instead of separate ones for each student. Teachers will direct students to these in the course of the lesson delivery. • Work for 'paper pack' students will be sent out within 2 working days of staff being notified of closure. We cannot guarantee postal delivery times. Due to the need to self-isolate within households, there will be no option to collect any work from the school site. 		<p style="text-align: center;">Key Workers & Vulnerable Cohort</p> <ul style="list-style-type: none"> • As a 'Tier 3' closure under the Covid-19 Contain information, students of key workers and vulnerable cohorts can continue to attend full time education on site. • Key School will be re-established and based in ROSLA to enable the key worker & vulnerable cohort to access the IT facilities needed so that students can join the Google Meet delivery with their class & teachers. • Small alterations will be made to Key School timetables to allow students to participate in physical activity each day • SLT will staff the Key School on a rota basis for the span of the isolation.