



Dear Parent/Carers

I write to confirm the reimbursement arrangements for the provision of transport for sixth form students for the academic year September 2019 to July 2020.

The governing body have agreed to a fixed amount of the school budget to enable a partial reimbursement against the cost of an ERYC bus pass. The budget agreed by the governing body is £10,000. This amount will be shared across both 6<sup>th</sup> form year groups and the amount of reimbursement will depend on the number of applications received, and the maximum reimbursement value given to students will be set at **£360.00**. The amount of the reimbursement will be communicated as soon as the total number of applications has been established following the deadline for applications to be returned.

Students who live outside of Hornsea but in our catchment will be entitled to apply for partial reimbursement.

Reimbursements will be made on a termly basis. The first payment will be made at the beginning of the term in September 2019 and will be one third of the total amount awarded. The first payment will not be subjected to any conditions. The two remaining payments will be made in January 2020 and April 2020 and will only be payable under the following conditions.

1. The student travels to and from school by bus (not car) as their main means of transportation
2. The student is complying with their learning agreement.
3. The student's attendance is no lower than 95% (please note that only truly exceptional circumstances may be considered in mitigation but that normal medical absences will count as absence)

Students may also be eligible to apply for the bursary (please see our website for eligibility criteria and application details) to help top-up any shortfall.

Students that meet the eligibility criteria must apply for the bus pass partial reimbursement by Friday 13<sup>th</sup> September 2019. Applications received after this date will not be considered. The application form can be found on the Student Life section of the 6<sup>th</sup> form page of the school website.

In an attempt to be helpful I have included details of how to apply online for your school bus pass.

Please go to the ERYC website, [www2.eastriding.gov.uk](http://www2.eastriding.gov.uk), *Learning, Schools, colleges and academies, school transport, buying a travel pass.*

Yours faithfully  
Mr S Ostler

Headteacher: Mr S Ostler

**Hornsea School & Sixth Form College**

Actively Working to Broaden Horizons

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