



## **Job Description**

**Job Title:** Teacher of English

**Accountable to:** Strategic School Improvement Leader: English

**Overall Purpose of the Job:**

- Under the reasonable direction of the Headteacher, fulfil the professional duties and responsibilities of a school teacher as outlined in the current School Teachers' Pay and Conditions Document (STPCD) and the Teachers' Standards in England.

**Main Scale Teacher duties and responsibilities:**

- To be responsible for the learning and achievement of all students in allocated classes, ensuring equality of opportunity for all, by implementing and delivering an appropriately broad, balance and differentiated curriculum which facilitates and motivates students so that they are able to realise and achieve their maximum potential.
- To provide regular and effective feedback to students whilst maintaining appropriate and up-to-date data and adhering to the school's Marking Policy.
- To be responsible and accountable for achieving the highest possible standards in students' work and outcomes.
- To maintain control of all students in your care at all times, insisting on courtesy and respect, and consistently applying the school's behaviour and Positive Discipline policies.
- To contribute towards the achievement of the school's Development Plan.
- To treat students with dignity and encouragement, building relationships rooted in mutual respect, and at all times observing boundaries appropriate to a teacher's professional position.
- To communicate and work proactively and effectively in collaboration and partnership with students, staff, parents/carers, governors and external agencies in the best interests of students.
- To effectively deploy Teaching Assistants assigned to allocated classes.
- To take responsibility for a Tutor Group, contributing effectively to Positive Discipline, PSHE and Citizenship.
- To be willing to contribute to extra-curricular activities.

**In addition to the above duties a UPS teacher must be highly competent and make a substantial and sustained contribution to the wider life of the school, as shown below (please refer to the Teachers Pay Policy for definitions):**

- To make a distinctive contribution to the raising of pupils standards.
- To take a leading role in the preparation and development of teaching materials, teaching programmes and pastoral arrangements, as appropriate.
- To contribute towards the writing of the curriculum area's Development Plan.
- To act as a role model for teaching and learning.
- To provide coaching and mentoring to other teachers, give advice to them and demonstrate to them effective teaching practice in order to help them meet the relevant standards and develop their teaching practice.
- To proactively participate in any relevant meetings or professional development opportunities which relate to the learners, curriculum or organisation of the school.

- To develop and deliver high quality CPD sessions/training to other staff.
- To regularly participate and demonstrate a commitment to cross-curricular or extra-curricular activities.

**Generic staff requirements:**

- To uphold the professional standards expected of every member of staff in all dealings with colleagues, students, parents/carers and the wider community.
- To play a full part in the life of the school community; supporting and promoting its mission, ethos and values and complying with policies and procedures.
- To actively contribute to the continued development of the School by attending training, participating in relevant meetings and putting forward ideas for improvement.
- To be jointly responsible for promoting and safeguarding the welfare of students.
- To promote equality, diversity and inclusion and demonstrate this within your role.
- To be responsible for your own Health & safety, as well as that of others.
- To ensure the confidentiality and security of all the School's data, documentation and information.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

**Signed:** .....

**Date:** .....