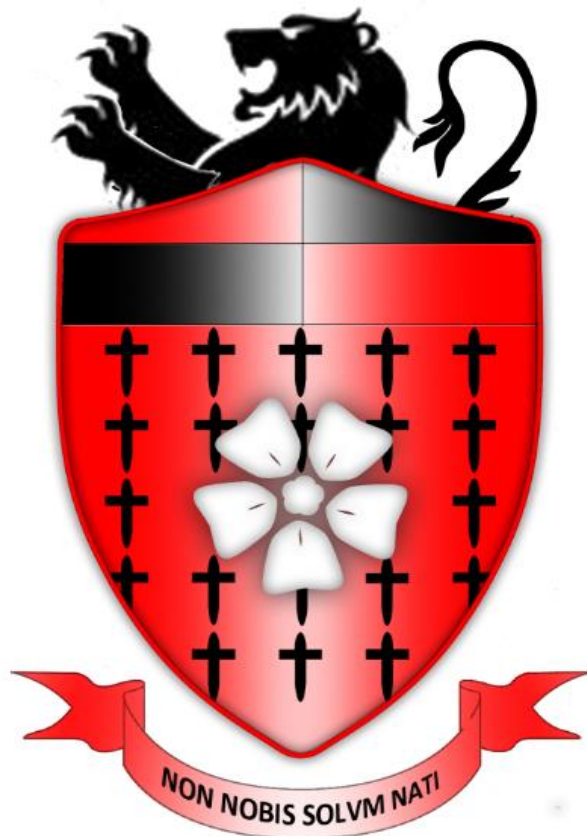


Hornsea School & Language College



Student Code of Conduct

Created by:	Headteacher	
Date Created:	April 2009	
Approved by:	Headteacher: 06.12.17	Governing Body: 06.12.17
Last Reviewed:	Date: November 2017	By: Gail Smith
Date of Next Review:	November 2018	

Student Code of Conduct

This policy should also be read in conjunction with the Positive Discipline Policy

1. **Our Code of Conduct**, printed below, is based firmly upon the notions of rights and responsibilities.

Every member of the school community has a number of rights and responsibilities.

These are:-

- The right to be valued.
- The right to be safe.
- The right to achieve.
- The responsibility to value others.
- The responsibility to keep others safe from harm.
- The responsibility to allow others to work and achieve.

Expectations

Right	Place
Right	Time
Right	Equipment
Right	Uniform
Right	Attitude to Learning (ATL)

Respect Campaign - 'We are not born for ourselves alone'

R	R ight place, R ight time, R ight equipment, R ight uniform, R ight ATL
E	E tiquette - Moving around school in a sensible manner, ie. keeping to the left in corridors/on stairs, allowing people to pass at doorways and holding doors open for them
S	N O S wearing - Expressing yourself in an appropriate way, without the use of swear words
P	P olite - Manners, saying 'please', 'thank you' 'excuse me'
E	E steem - Holding everyone at HSLC in high esteem means to respect them and be tolerant - Having high self-esteem and being proud of the uniform
C	C ourtesy - Acting kindly towards others. - Being a good friend.
T	T idy - Putting litter in the bin - Leaving a classroom as you found it, helping to tidy away books, putting chairs under, taking care of property and possessions

2. Conduct in the Classroom -

All students will have a planner and it will be out and open on the desk

All students will be rewarded with stamps for positive engagement in the lesson. Up to three stamps can be issued each lesson.

Some students may receive a written warning for:

B	Behaviour
D	Defiance
E	Equipment
H	Homework
L	Late to lesson
M	Mobile Phone out in lesson

Students will not be allowed to go to the toilet in the first and last 10 minutes of the lesson.

Students who need to leave the lesson for any reason should carry their planner with them and a lesson leave card.

3. Conduct around the School

We must accept the limitations imposed upon us by the nature of the site and the buildings and at all times we must walk, keeping to the left whenever possible and always having regard to the safety of others and of ourselves.

There are some clearly marked out of bounds area around the school site. In line with the Positive Discipline Policy, students will be issued with a written warning in their planner if they are caught out of bounds. (OLB – out of lesson behaviour)

All adults employed by the Council on the site may, give an instruction to students, if they judge it necessary to maintain safety and good order. Students must obey any such instruction promptly and without argument.

At morning break and lunch times students may consume food and drink in Room 10, the stage and can take food outside. All litter should be placed in the bins provided.

Students in Years 10 and 11 may earn the right to go into town at lunch times but must behave at all times with courtesy and consideration. Food bought in town must be consumed off site.

We do not allow smoking anywhere on the site. Tobacco, cigarettes, e-cigarettes, matches and lighters are banned. Knives or bladed articles are also not allowed on the premises.

Any medicines must be left at the First Aid Room.

4. Conduct on School Buses

All students should show their bus passes on journey's to and from school. Sixth form students who have not purchased a bus pass will need to pay for travel.

Students must get on and off the 'bus in a sensible and orderly way'. All students must remain in their seats for the whole journey.

Students must not do anything which will cause alarm or distress to any other student or distract the driver.

Students must carry out instructions given by the driver without argument.

Smoking tobacco and or e-cigarettes is not allowed on any bus or coach.

5. Travel to and from school on foot or by any means of transport

All students must have the right to travel to and from school safely and without interference of any sort.

6. Code of Dress

School Uniform Requirements

The Governors have been pleased to respond to the clearly expressed views of the large majority of parents concerning school uniform. They have approved the following list of clothing as suitable wear in School. **Can parents please note that not all uniform in the 'school section' in some stores adheres to our uniform policy, please CHECK before you buy.**

Years 7 to 11

Boys:

- Black blazer with school badge
- Plain black trousers (full length, not jeans or jean style in design)
- Plain black v-neck pullover or cardigan (optional)..
- White shirt – the top button must be fastened and the shirt tucked in at all times.
- School tie
- Black footwear – totally black with no logos. If they have laces they should also be black.

Girls:

- Black Blazer with school badge
- Plain black skirt (appropriate length) or trousers (full length, not jeans or jean style in design and not leggings)
- Plain black v-neck pullover or cardigan (optional).
- White blouse with shirt collar – the top button must be fastened and the blouse tucked in at all times.
- School tie.
- Black footwear – totally black with no logos. If they have laces they should also be black.

Summer Uniform:

Red Polo shirt with the Hornsea School logo on it (available from Cariad) may replace the child's shirt and tie. This is the ONLY change to the uniform. So to stress **blazers need to be brought into school every day.**

PE Kit

All Students:

- Red T-shirts with embroidered school logo (available from Cariad in Hornsea)
- Red hooded top with school logo (available from Cariad in Hornsea)
- Plain black shorts /black tracksuit bottoms/black leggings
- Red football socks (boys only)
- Trainers
- Football / rugby boots (boys only).

KIT SHOULD NOT BE LEFT IN SCHOOL OVERNIGHT. ALL ARTICLES OF CLOTHING MUST BE MARKED WITH THE NAME OF THE STUDENT.

Many garments are mislaid or forgotten by students every term. It is impossible to trace the owners unless they are marked with the student's name.

General

The school blazer must be worn at all times on the journey to and from school, unless permission is given to take it off. Shirts must be tucked in at all times.

Smart outdoor coats may be worn on top of blazers when necessary, but must be removed when entering a classroom. Please note that these should not include hooded/jersey tops or denim.

Make-up is not permitted and jewellery is limited to a pair of matching stud earrings and a watch.

Nail varnish is not permitted and any false nails need to be of a natural colour and short in length.

Students should not come to school with unusual hairstyles or colours which draw attention to themselves.

Please also note that the following are not acceptable:

- Facial Piercings
- Blouses revealing bare midriff
- Fashion accessories e.g. broad, bejewelled belts
- Garments with slogans or logos
- Baseball caps
- Body jewellery.

If there are any short term difficulties, please communicate this to the school via the Student Planner. Should a situation arise of non-compliance with the required uniform, then the school will follow guidelines in "Improving Behaviour & Attendance", DCFS September 2008.

Sanctions

In line with the Positive Discipline Policy, students who are not wearing the agreed uniform will be issued with a written warning (U - Uniform) and removed from lessons for the day and placed in isolation.